

**PEQUANNOCK, LINCOLN PARK AND FAIRFIELD SEWERAGE AUTHORITY**  
**DECEMBER 9, 2015** **6:00 pm** **REGULAR MEETING**

The Regular Meeting of the Pequannock, Lincoln Park and Fairfield Sewerage Authority was held on Wednesday, December 9, 2015 at 6:00 p.m., in its Administration Building, Lincoln Boulevard, Lincoln Park, New Jersey. Chairman Notte called the meeting to order at 6:01 p.m.

**ROLL CALL:**

On roll call, the members present were: Arthur Schmidt, Richard Phelan, Robert Voorman, Raymond Verdonik, David Runfeldt, Raymond Kerwin, Jerry Notte

**ABSENT:** CAMPISI (excused)

**Also Present:**

Cleary Giacobbe: Mitchell Jacobs  
Hatch Mott MacDonald: John Scheri  
TBSA: Robert N. Bongiovanni  
Michael E. Solla  
Karen Napolitano

**OPENING MEETING STATEMENT:**

Adequate notice of this meeting, has been provided in accordance with the Open Public Meetings Act by filing written notice and agenda with the Authority Secretary and Municipal Clerks of the Borough of Lincoln Park, and the Townships of Fairfield and Pequannock and the Pequannock River Basin Regional Sewerage Authority, by having said notice and agenda posted on the public bulletin boards in the respective municipal buildings and by mailing said notice and agenda to the following official newspapers:

THE CALDWELL PROGRESS  
NORTH JERSEY NEWSPAPERS (RECORD & HERALD)  
THE SUBURBAN TRENDS

**MINUTES APPROVAL:**

On motion by Mr. Phelan, seconded by Mr. Voorman, the Minutes of the Meeting on November 11, 2015 were approved by the following vote:

**VOTED AYE:** PHELAN, VOORMAN, SCHMIDT, VERDONIK, RUNFELDT, NOTTE

**ABSTAIN:** KERWIN

**ABSENT:** CAMPISI

**REPORTS OF COMMITTEES:**

**FINANCE:**

Mr. Voorman presented the Treasurer's Report for the month of December (copy attached), along with the vouchers and the monthly financial reports for Hatch Mott MacDonald and Cleary Giacobbe Alfieri Jacobs. He recommended the payment of bills as presented.

**PURCHASING and PERSONNEL:**

Mr. Phelan noted that a discussion will be held in closed session regarding the Personnel Actions and a vote will be taken after returning to open session.

**PLANT OPERATIONS:**

Mr. Schmidt noted the Operating report on the table. He stated that flows continue to be low due to the lack of rain. He also mentioned that the Authority received bids for electricity and

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the low bid was for approximately 11% lower than the current rates. There is a resolution on the agenda confirming the award of the contract.

**PLANNING AND EXPANSION:**

Mr. Kerwin had nothing to report.

**CONSTRUCTION:**

Mr. Verdonik noted the Construction Report on the table. He stated that Project 1 is about 6% complete and still behind schedule and Project 2 is about 20% complete. Further discussion will take place in closed session.

**INSURANCE & LEGISLATIVE REVIEW:**

Mr. Runfeldt deferred to Mr. Bongiovanni. Mr. Bongiovanni noted that Bill Murphy's memo regarding the renewal of the insurance policies was on the table. He noted that the workers compensation policy increased by 20% due to the number of claims filed. He also stated that the Authority did research joining a JIF (Joint Insurance Fund) but it did not appear to be beneficial to the Authority at this time.

Mr. Jacobs noted that Bill S72, which caps Authority budgets at 2%, has been pulled, but may be reintroduced in the future. He also explained pending legislation which will allow immediate access to public entity security tapes to any law enforcement agency.

**LEGAL & PUBLIC RELATIONS:**

Mr. Campisi was absent.

**EXECUTIVE DIRECTOR'S REPORT:**

Mr. Bongiovanni had no formal report.

**ASSISTANT EXECUTIVE DIRECTOR'S REPORT:**

Mr. Solla noted that the State recently performed a lab inspection. All matters in the inspection report were addressed and the Authority passed the inspection.

**ENGINEER'S REPORT:**

Mr. Scheri, of HMM, distributed copies of the monthly Engineers Report and brought the members up-to-date on all on-going projects. A discussion followed regarding the Two Bridges Road Project with reference to Mr. Scheri's December 2<sup>nd</sup> letter, which now indicates that the force mains do not need to be replaced at this time. Mr. Solla noted that JCP&L has installed the new pole. Mr. Scheri also informed the Board that Hatch Mott MacDonald is changing its name to Mott MacDonald effective January 2016.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS: FY 2015 User Charge Adjustments and Refunds**

Mr. Bongiovanni referred to the handout on the table and noted that there has been little change since he presented the last report in October. He discussed the negative impact the low flows have on PRBRSA's minimum flow requirement and its effect on the User Charge Adjustments. In order to offset this adjustment, PRBRSA has requested a \$250,000 refund of surplus, which will lower the payment due by PRBRSA. The other three municipalities would

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receive refunds. These user charge adjustments and refunds would be reflected in the 2016 first quarter billing.

**CORRESPONDENCE:**

All members received copies of the correspondence prior to the meeting. The correspondence was reviewed and is on file with the Authority Secretary.

**PUBLIC DISCUSSION:**

None

**RESOLUTIONS:**

On motion by Mr. Voorman, seconded by Mr. Kerwin, Resolution #15-067, FY 2015 User Charge Adjustments and Refunds, was approved by the following vote:

**VOTED AYE:** VOORMAN, KERWIN, SCHMIDT, PHELAN, VERDONIK, RUNFELDT, NOTTE  
**ABSENT:** CAMPISI

**RESOLUTION # 15-067**

**WHEREAS**, the Pequannock, Lincoln Park and Fairfield Sewerage Authority has determined Annual Charges for Fiscal Year 2015, in accordance with Section 409 (C) of the Service Agreements with its Participants; and

**WHEREAS**, the Authority desires to make adjustments to the originally budgeted Fiscal Year 2015 User Charges to implement the said determination of Annual Charges; and

**WHEREAS**, the Authority also desires to help offset any negative impacts of said adjustments by refunding operating surplus;

**NOW, THEREFORE**, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority as follows:

1. The following adjustments of User Charges have been determined and are approved by the Authority:

\$ 60,962 is owed to the Township of Pequannock

\$ 48,790 is owed to the Borough of Lincoln Park

\$ 109,118 is owed to the Township of Fairfield

\$ 218,870 is owed by the PRBRSA

2. The following amounts shall be encumbered from surplus funds, to constitute a refund to the Participants as follows:

\$ 33,981 to the Township of Pequannock

\$ 43,689 to the Borough of Lincoln Park

\$ 82,524 to the Township of Fairfield

\$ 89,806 to the PRBRSA

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3. The aforementioned adjustments and refunds for each Participant shall be combined to constitute a single dollar amount either to be refunded as a credit or charged as an amount due from each Participant, as follows:

- \$ 94,943 owed to the Township of Pequannock
- \$ 92,479 owed to the Borough of Lincoln Park
- \$ 191,642 owed to the Township of Fairfield
- \$ 129,064 owed by the PRBRSA


4. The sum of the combination of adjustments and refunds for each Participant, pursuant to paragraph 3 above, shall be applied as a credit to the first quarter Participant payment and, if necessary, to the second Participant payment of the Fiscal Year 2016 Annual Charge.

**ATTEST:**



Raymond T. Kerwin, Secretary  
Dated: December 9, 2015

**PEQUANNOCK, LINCOLN PARK AND  
FAIRFIELD SEWERAGE AUTHORITY**

  
Jerry J. Notte, Chairman

On motion by Mr. Phelan, seconded by Mr. Verdonik, Resolution #15-068, Amend FY 2016 Budget to Reflect User Charge Adjustments and Refunds, was approved by the following vote:

**VOTED AYE:** PHELAN, VERDONIK, SCHMIDT, VOORMAN, RUNFELDT, KERWIN, NOTTE  
**ABSENT:** CAMPISI

**RESOLUTION #15-068**

**FY 2016 BUDGET – AMENDMENT NO. 1  
REQUEST FOR CHANGE IN TITLE, TEXT OR AMOUNT  
OF APPROPRIATION PURSUANT TO N.J.A.C. 5:31-2.8**

**WHEREAS**, N.J.A.C. 5:31-2.8 provides that the Director of the Division of Local Government Services may, at the request of, or with the consent of, the governing body of an Authority or District, make such correction of the title, text or amount of any appropriation appearing in the budget as may be necessary to make said item of appropriation available for the purpose or purposes required for the needs of any such Authority or District;

**NOW THEREFORE**, Be It Resolved that in accordance with the provisions of N.J.A.C. 5:31-2.8, the Pequannock, Lincoln Park and Fairfield Sewerage Authority hereby requests the Director of the Division of Local Government Services to make the following corrections in the budget for the year 2016.

1. Increase the Appropriations for "Unrestricted Net Position Utilized - Other" category, on page F-4 as follows:

From: \$        0  
To: \$ 250,000

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2. Decrease the Operating Revenues for the "Services Charges - Intergovernmental" category on page F-2 as follows:

From: \$ 11,133,900

To: \$ 10,883,900

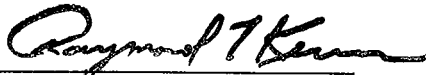
**BE IT FURTHER RESOLVED** that the foregoing correction is, in the opinion of the governing body, warranted and authorized by the statute above referred to, and is necessary for the orderly operation of the Authority for the reasons hereinafter set forth:

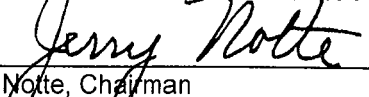
1. The \$ 250,000 increase in Appropriations is being made from available surplus funds and will facilitate a reduction in annual charges.

2. The \$ 250,000 decrease in Revenues is a result of end of year credits and adjustments of FY 2015 user charges and refunds of surplus funds that will be credited in FY 2016.

**ATTEST:**

**PEQUANNOCK, LINCOLN PARK AND  
FAIRFIELD SEWERAGE AUTHORITY**

  
Raymond T. Kerwin, Secretary  
Dated: December 9, 2015

  
Jerry J. Notte, Chairman

<u>Governing Body</u>	<u>Recorded Vote</u>			
Member:	Aye	Nay	Abstain	Absent
Arthur J. Schmidt	X			
Richard Phelan	X			
Anthony G. Campisi, Jr.				X
Robert A. Voorman	X			
Raymond Verdonik	X			
David A. Runfeldt	X			
Raymond T. Kerwin	X			
Jerry J. Notte	X			

On motion by Mr. Phelan, seconded by Mr. Runfeldt, Resolution #15-069, Award Insurance Policy Renewals for Property and Liability, was approved by the following vote:

**VOTED AYE:** PHELAN, RUNFELDT, SCHMIDT, VOORMAN, VERDONIK, KERWIN, NOTTE  
**ABSENT:** CAMPISI

**RESOLUTION #15-069**

**WHEREAS**, the Pequannock, Lincoln Park and Fairfield Sewerage Authority must renew its insurance policies annually upon expiration on December 31<sup>st</sup>; and

**WHEREAS**, the Authority has received an insurance policy renewal proposal for all of its property and liability insurance policies from Willis of New Jersey:

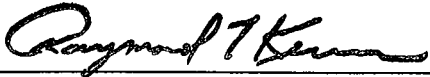
**NOW, THEREFORE**, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority that the renewal of insurance policies for 2016 is hereby awarded to Willis of New Jersey, in accordance with their proposal dated November 13, 2015.

A notice of this action shall be printed once in the official Authority newspaper.

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**PEQUANNOCK, LINCOLN PARK AND  
FAIRFIELD SEWERAGE AUTHORITY**

**ATTEST:**



Raymond T. Kerwin, Secretary  
Dated: December 9, 2015

  
Jerry J. Notte, Chairman

On motion by Mr. Phelan, seconded by Mr. Runfeldt, Resolution #15-070, Award Insurance Policy Renewal for Workers Compensation, was approved by the following vote:

**VOTED AYE:** PHELAN, RUNFELDT, SCHMIDT, VOORMAN, VERDONIK, KERWIN, NOTTE  
**ABSENT:** CAMPISI

**RESOLUTION #15-070**

**WHEREAS**, the Pequannock, Lincoln Park and Fairfield Sewerage Authority must renew its insurance policies annually upon expiration on December 31<sup>st</sup>; and

**WHEREAS**, the Authority has received an insurance policy proposal dated December 1, 2015 for renewal of its Workers Compensation Policy from New Jersey Manufacturers Insurance Co.; and

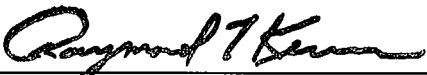
**WHEREAS**, the Authority has had a previous history of good dividends paid by New Jersey Manufacturers; and

**NOW, THEREFORE**, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority that the Workers Compensation Policy for 2016 will be renewed with New Jersey Manufacturers Insurance Co.

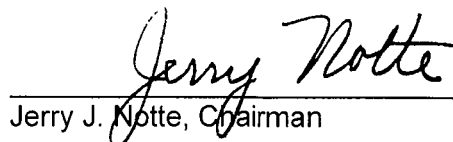
A notice of this action shall be printed once in the official Authority newspaper.

**PEQUANNOCK, LINCOLN PARK AND  
FAIRFIELD SEWERAGE AUTHORITY**

**ATTEST:**



Raymond T. Kerwin, Secretary  
Dated: December 9, 2015

  
Jerry J. Notte, Chairman

On motion by Mr. Phelan, seconded by Mr. Runfeldt, Resolution #15-071, Confirm Award of Contract for Electrical Energy Supply, was approved by the following vote:

**VOTED AYE:** PHELAN, RUNFELDT, SCHMIDT, VOORMAN, VERDONIK, KERWIN, NOTTE  
**ABSENT:** CAMPISI

RESOLUTION #15-071

**WHEREAS**, the Pequannock, Lincoln Park & Fairfield Sewerage Authority ("Authority") received five bids on November 20, 2015 for the supply of electricity to the Authority's plant and pump stations; and

**WHEREAS**, Constellation New Energy was deemed the lowest responsible bidder for the Treatment Plant and Jane Road, Deepavaal and Southside Pump Stations and South Jersey Energy was deemed the lowest responsible bidder for Central and Pine Brook Road Pump Stations; and

**WHEREAS**, the Authority's Attorney has reviewed the bids for conformance with the Local Public Contracts Law and the requirements of the bid specifications;

**NOW, THEREFORE**, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority as follows:

1. A 24-month contract is hereby awarded to Constellation New Energy beginning May 2016, in accordance with its bid and specifications, at the Fixed Price as follows:

- a. Bid Group 4 JCPL GT (Plant) \$0.06432/kwh
- b. Bid Group 5 PSEG-GLP/LPLS (Pump Stations) \$0.08642/kwh

2. A 24-month contract is hereby awarded to South Jersey Energy beginning May 2016, in accordance with its bid and specifications, at the Fixed Price as follows:

- a. Bid Group 6 JCPL GS/GS3 (Pump Stations) \$0.07781/kwh

3. The Authority is hereby authorized and directed to execute any and all documents necessary to effectuate the terms of this resolution.

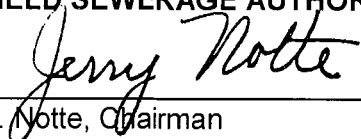
4. The Authority authorizes and ratifies all actions taken in furtherance of this resolution.

PEQUANNOCK, LINCOLN PARK AND  
FAIRFIELD SEWERAGE AUTHORITY

ATTEST:



Raymond T. Kerwin Secretary  
Dated: December 9, 2015

  
Jerry J. Notte, Chairman

On motion by Mr. Voorman, seconded by Mr. Phelan, Resolution #15-072, Operating Vouchers Approval, was approved by the following vote (copy attached):

**VOTED AYE:** VOORMAN, PHELAN, SCHMIDT, VERDONIK, RUNFELDT, KERWIN, NOTTE  
**ABSENT:** CAMPISI

**PEQUANNOCK, LINCOLN PARK AND FAIRFIELD SEWERAGE AUTHORITY**  
**DECEMBER 9, 2015** **6:00 pm** **REGULAR MEETING**

On motion by Mr. Phelan, seconded by Mr. Verdonik, Resolution #15-073, Construction Vouchers Approval, was approved by the following vote (copy attached):

**VOTED AYE:** PHELAN, VERDONIK, SCHMIDT, VOORMAN, RUNFELDT, KERWIN, NOTTE  
**ABSENT:** CAMPISI

On motion by Mr. Phelan, seconded by Mr. Kerwin and all in favor, Resolution #15-074, Closed Session, was approved.

**RESOLUTION #15-074**

**WHEREAS,** The Open Public Meeting Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting at which the public body discusses certain matters for which confidentiality is required as permitted in Section 7b of the Act;

**NOW, THEREFORE,** Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority, as follows:

1. The following matters are to be discussed by the Authority on a confidential basis as provided for in Section 7b of the Act:

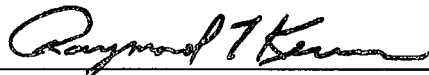
- a) Legal Matters
- b) Personnel Review


2. The matters will be considered at this meeting, and the public shall not be admitted to this discussion.

3. It is not known when or if the matters to be discussed in closed session can be disclosed to the public.

**PEQUANNOCK, LINCOLN PARK AND  
FAIRFIELD SEWERAGE AUTHORITY**

**ATTEST:**

  
Raymond T. Kerwin, Secretary  
Dated: December 9, 2015

  
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Jerry J. Notte, Chairman

The public portion of the meeting was adjourned at 6:35 p.m. to go into Closed Session.

The meeting was reconvened to the public at 7:12 p.m.

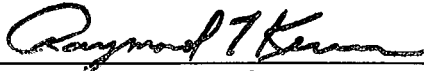
At this time Mr. Phelan presented the Personnel Actions for the month of December. On motion by Mr. Phelan, seconded by Mr. Verdonik, the Personnel Actions were approved by the following vote:

**VOTED AYE:** PHELAN, VERDONIK, SCHMIDT, VOORMAN, KERWIN, NOTTE  
**ABSENT:** CAMPISI, RUNFELDT



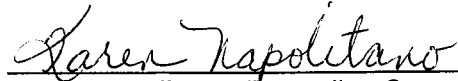
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On motion by Mr. Phelan, seconded by Mr. Schmidt and all in favor and there being no further business to come before the Authority, the meeting was adjourned at 7:15 p.m.



Raymond T. Kerwin, Secretary

Dated: December 9, 2015



Karen Napolitano, Recording Secretary

PEQUANNOCK, LINCOLN PARK AND FAIRFIELD  
SEWERAGE AUTHORITY

**TREASURER'S REPORT**

Board Meeting 12/9/15

**Period Ending November 30, 2015**

**ACCOUNT BALANCES:**

OPERATIONS AND ADMINISTRATION

Operating Checking Account	\$22,027.22	
Payroll Checking Account	\$210,799.37	
Revenue Accounts - TD Bank	\$9,585,113.00	
NJ Cash Management Fund	<u>\$0.00</u>	\$9,817,939.59

CONSTRUCTION

General	\$236,924.07	
Renewal & Replacement	\$3,037,497.59	
Construction Improvements	<u>\$3,156,763.86</u>	<u>\$6,431,185.52</u>

TOTAL FUNDS NOVEMBER 30, 2015		<u><u>\$16,249,125.11</u></u>
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**MONTHLY EXPENDITURES:**

OPERATIONS AND ADMINISTRATION

Operating - Bills, Benefits, etc.	\$591,282.01 *	
Payroll - Salaries & Wages (net)	\$96,413.00 **	
- Taxes	\$45,354.15 **	
- 3rd Party Payments	<u>\$22,261.32 **</u>	\$755,310.48

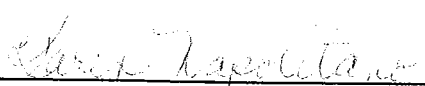
CONSTRUCTION

TOTAL EXPENDITURES FOR NOVEMBER 2015		<u><u>\$167,357.64 *</u></u> <u><u>\$922,668.12</u></u>
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\* Amount shown has not been deducted from above account balances.

\*\* Amount shown has been deducted from above account balances.

  
\_\_\_\_\_  
Richard Phelan, Treasurer

  
\_\_\_\_\_  
Karen Napolitano, Secretary to the Board

OPERATING

RESOLUTION # 15-072

BE IT RESOLVED, by The Pequannock, Lincoln Park and Fairfield Sewerage Authority that the bills on the list annexed hereto and made a part hereof be approved for payment and that after Voucher #16852 through #16924 have been approved by the Chairman or the Treasurer, the Treasurer shall issue warrants in payment thereof, when there are sufficient funds available to meet them.

Payee	Ck #	Vou. #	Ck. Am't	Description	Acc't #
Accurate Pest Control, Inc.		16852	89.17	Pest Control/Nov'15	a51.41
ADP, Inc (Louisville)		16853	421.38	Payroll Processing Chrg	a31.38
AGL Welding Supply Co., Inc.		16854	37.00	Oxygen Cylinder Pick Up	a51.31
American Express/RNB		16855	15.00	EZ Pass/Business Expense	a31.21
American Express/RNB			269.72	Hotel/AEA Conference/RNB	a31.21
American Express/RNB			19.00	Excel Webinar/K.Napolitano	a31.24
Aqua Pro-Tech Laboratories	16856		450.00	Chemical Analysis/Rec'd 10/2-10/28/15	a51.65
Bergen Industrial Supply Co., Inc.	16857		552.42	Pts/Intermediate Tank#1 Rpr	a51.31
Borough of Lincoln Park	16858		450.00	Two Bridges Road Hydrants	a51.41
Cablevision	16859		144.90	Internet Service 11/16-12/15/15	a31.35
Clark Transmission Co.	16860		1,532.57	Pts/Intermediate Tank/Shop Supplies	a51.31
Cleary Giacobbe Alfieri & Jacobs LLC	16861		2,435.50	Ser/Gen'l & Retainer thru 10/31/15	a51.58
Complete Hydraulic Works, Inc.	16862		791.93	Rpr/Cylinder/PF#2	a51.33
Corrosion Probe, Inc.	16863		7,500.00	Assessment/Inside Scavenger Tanks	a51.33s
Electronic Drives and Controls	16864		715.60	Program VFD/Pressure Filter	a51.32
Engineered Solutions Corp.	16865		2,213.00	Equip/Operations	a51.52
Engineered Solutions Corp.			2,590.00	Comp Supp/Operations	a51.52
Engineered Solutions Corp.			7,205.00	Inst TS/Engrg	a51.56
Engineered Solutions Corp.			220.00	Thickened Sludge Flow/Scavenger Tank	a61.120
Fairfield Maintenance Inc.	16866		520.00	Monthly UST Inspections/Oct & Nov	a51.65
FedEx	16867		53.68	Postage	a31.34
Feldman Bros. Elect. Supply Co., Inc.	16868		72.00	Relays/Pressure Filters	a51.31
Finch Fuel Oil Co. Inc.	16869		8,931.58	Fuel Oil/Plant (1 1/6)	a51.13
Fisher Scientific	16870		304.43	Lab Supplies	a51.42
G. P. Jager & Associates, Inc.	16871		24,597.50	Pts/Repair Intermediate Tank #1	a61.10
GenServe Inc.	16872		3,575.00	Ser/PMServ"A"/PS'	a51.33
Grainger, Inc.	16873		353.93	Coffee Brewer/Maintenance	a31.31
Grainger, Inc.			1,858.02	Pts/Lagoons/Plant Supplies	a51.31
Grainger, Inc.			248.24	WD40 Lubricant/Tanks/Shop Supplies	a51.34
Grainger, Inc.			62.02	Scrubber Sponge/Shop Supplies	a51.41
Grainger, Inc.			6.96	Stopper/Lab	a51.42
Grainger, Inc.			349.64	Rain Jackets/Operations	a51.43
Grainger, Inc.			590.79	Safety Clothing/Supplies	a51.44
Hatch Mott MacDonald	16874		1,550.00	Gen'l Consulting/Nov'15	a51.53
Hatch Mott MacDonald	16875		174.59	Groundwater LSRP Service	a51.63
Hatch Mott MacDonald	16876		220.00	NJPDES Draft	a51.63
Hatch Mott MacDonald	16877		3,981.96	Ash Lagoon Closure Assist	a51.63
Hatch Mott MacDonald	16878		4,122.11	IPP Services/Oct/Nov'15	a51.63
Hatch Mott MacDonald	16879		3,616.91	Cable Replacement	a61.10
Industrial Controls Distributors	16880		301.21	Solenoid Valves/Connectors/Pressure Filter	a51.31
Interstate Waste Services	16881		1,245.09	Service/Oct'15	a51.51
JAD Corporation of America	16882		774.00	Gloves	a51.44
Jersey Central Power & Light	16883		12,936.85	Plant	a51.11
Jersey Central Power & Light			1,214.24	PS'	a51.12
Maraziti, Falcon & Healey, L.L.P.	16884		616.00	NJPDES Permit -Sep/Oct'15	a51.68
McMaster-Carr Supply Co.	16885		454.82	Pts/Lagoon/Tanks/Shop Supplies	a51.31
Mobile Dredging & Pumping Co.	16886		350,566.30	Removal & disposal of ash	a51.55
North Jersey Media Group Inc .	16887		99.15	PubNotice/Elec Cable Rpr/IPP	a31.32
Passaic Valley Sewerage Commission	16888		27,000.00	Liquid Sludge 10/16/15-11/15/15	a51.55D
Pitney Bowes Credit Corp.	16889		210.00	Postage Meter Lease/Sept'15-Nov'15	a31.34
Power Place	16890		320.12	Pts/Riding Mower Rpr	a51.54
PSE&G	16891		624.80	PS/Jane Rd. (Actual)	a51.12
PSE&G	16892		2,080.98	PS/Fairfield Rd. (Actual)	a51.12
PSE&G	16893		2,550.56	PS/Glenroy Rd. (Actual)	a51.12

R&D Trucking	16894	18,096.00	Sludge Removal 11/2-11/30/15	a51.55H
Recchia Landscaping, Inc	16895	1,376.43	Lawn Maintenance/Sep'15	a51.54
Skyline Environmental, Inc.	16896	5,505.00	Health & Safety Training	a51.64
Suburban Energy Services	16897	71.81	Propane/Tank Rent	a51.26
TBSA/Arthur J. Schmidt	16898	269.72	Hotel/AEA Conference	a31.21
TBSA/Donna Peteja	16899	300.00	Cell Phone Jun-Nov'15	a31.35
TBSA/Ernest DeGraw	16900	300.00	Cell Phone Jun-Nov'15	a31.35
TBSA/Joseph Gibson	16901	300.00	Cell Phone Jun-Nov'15	a31.35
TBSA/Michael Solla	16902	173.73	Cell Phone (9/27-11/26)	a31.35
TBSA/Nicholas Stein	16903	300.00	Cell Phone Jun-Nov'15	a31.35
TBSA/Patrick Tuohy	16904	300.00	Cell Phone Jun-Nov'15	a31.35
TBSA/Peter Squirlock	16905	20.00	Exp/Flu Vaccine	a51.64
TBSA/Petty Cash	16906	61.40	Food/Exit Interview (11/24)	a31.21
TBSA/Petty Cash		50.00	Food/RNB/AEA Conference (11/17-18)	a31.24
TBSA/Petty Cash		139.09	Coffee Maker/Conference Rm.	a31.31
TBSA/Petty Cash		30.93	Reimburse (11/5-11/30/15)	a31.36
TBSA/Petty Cash		84.85	Food/Board Mtg (11/11)	a31.36
TBSA/Richard Walter	16907	300.00	Cell Phone Jun-Nov'15	a31.35
TBSA/Robert N.Bongiovanni	16908	324.28	Cell Phone 8/21-11/20/15	a31.35
TBSA/Thomas Vander Ploeg	16909	50.00	C1 License Renewal	a51.61
The Home Depot	16910	313.88	Shop/Operations Supplies	a51.31
The Home Depot		23.52	Bathroom Hooks	a51.41
The Home Depot		19.98	Brush Killer	a51.54
Tree King, Inc.	16811	4,600.00	Remove/Falling Trees & Brush/JPS	a51.54
UniFirst Corporation	16812	313.00	Uniforms	a51.43
Veolia (Lab)	16813	1,674.00	Chemical Removal/Lab	a51.42
Verizon	16814	599.85	Telephones 11/15	a31.35
Verizon		2,025.80	Lease Lines 11/15	a31.37
Verner-Cadby Ford	16815	155.50	Repl/Tire/Ford Explorer	a51.36
W. B. Mason Co., Inc.	16816	1,288.40	Office Supplies	a31.33
W. B. Mason Co., Inc.		26.87	Wireless Mouse	a51.52
Water Works Supply Co.Inc.	16817	1,820.38	Pts/2ndStg RAS	a51.31
Water Works Supply Co.Inc.		786.00	Victaulic Fittings/Thickeners	a51.31s
Wayne Electrical Supply Company	16818	1,351.51	Pts/Shop Supplies/Meter Chambers	a51.31
Wayne Electrical Supply Company	16819	3,683.99	Emergency Cable/UV	a51.31

TOTAL 2015 BUDGET

530,571.59

#### 2016 BUDGET

Payee	Ck #	Vou. #	Ck. Am't	Description	Acc't #
Progressive Business Publications		16820	253.00	Payroll Publication-12/15-12/16	b31.22
Rare the Steak House		16821	1,800.00	Board Holiday Dinner	b51.47
Shimadzu Scientific Instruments		16822	5,225.00	PM Agreement/Analyzer 12/15/15-12/14/16	b51.56
State of NJ/Pensions & Benefits(Dental)		16823	2,016.01	Dental Insurance	b21.12
State of NJ/Pensions & Benefits(Health)			51,093.41	Health Benefits	b21.12
VanGuard Cleaning Systems		16924	323.00	Cleaning Service/Dec'15	b51.41

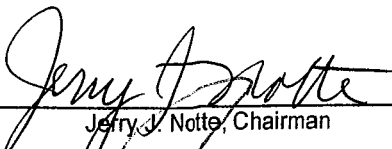
TOTAL 2016 BUDGET

60,710.42


W.B. Mason	36491	16850	-37.23	Bookkeeping Correction	a31.33
W.B. Mason	36491	16850	37.23	Bookkeeping Correction	a31.31
McMaster Carr Supply	36458	16814	-180.23	Bookkeeping Correction	a51.31
McMaster Carr Supply	36458	16814	180.23	Bookkeeping Correction	a51.52
McMaster Carr Supply	36392	16742	-502.88	Bookkeeping Correction	a51.31
McMaster Carr Supply	36392	16742	502.88	Bookkeeping Correction	a51.31s

IT IS HEREBY CERTIFIED, this is a true and correct copy of a Resolution adopted on Roll Call at a Regular Meeting of the Pequannock, Lincoln Park and Fairfield Sewerage Authority held on December 9, 2015.

Dated: December 9, 2015

  
\_\_\_\_\_  
Jerry J. Notta, Chairman

  
\_\_\_\_\_  
Richard Phelan, Treasurer

  
\_\_\_\_\_  
Karen Napolitano, Recording Secretary

# CONSTRUCTION FUND

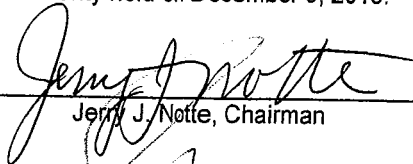
## RESOLUTION # 15-073

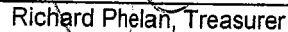
BE IT RESOLVED, By The Pequannock, Lincoln Park and Fairfield Sewerage Authority that the bills on the list annexed hereto and made a part hereof, be approved for payment, and that after Vouchers #0716 through #0718 have been approved by the Chairman or the Treasurer, the Treasurer shall issue Warrants in payment thereof, when there are sufficient funds available to meet them.

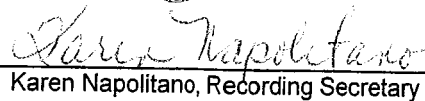
Payee	Ck#	Vou. #	Ck. Am't	Description	Acc't #
Black & Veatch		0716	77,560.87	Project#1/Construction Phase	a84.23
Hatch Mott MacDonald		0717	6,790.77	Project #2/PS Construction	a84.33
Worth and Company, Inc.		0718	83,006.00	WWTP Improvements/Pymt Estimate #7	a84.24
TOTAL 2015 BUDGET			167,357.64		
DeMaio Electrical	3780	0713	39,668.44	Bookkeeping Correction	a84.34
DeMaio Electrical	3780	0713	-39,668.00	Bookkeeping Correction	a84.34

IT IS HEREBY CERTIFIED, this is a true and correct copy of a Resolution adopted on Roll Call at a Regular Meeting of the Pequannock, Lincoln Park and Fairfield Sewerage Authority held on December 9, 2015.

Dated: December 9, 2015

  
Jerry J. Notte, Chairman

  
Richard Phelan, Treasurer

  
Karen Napolitano, Recording Secretary

**The Pequannock, Lincoln Park & Fairfield Sewerage Authority**

**Date:** December 9, 2015

**PERSONNEL ACTIONS:**

**Anniversary:**

			<b><u>Increase</u></b>	<b><u>Effective</u></b>
Robert Bongiovanni	Employed: 34 years		2.5%	12/1/2015
	Executive Director: 34 years			
Michael Solla	Employed: 35 years		2.5%	1/4/2016
	Asst. Executive Director: 11 years			
Kimberly Marquez	Employed: 13 years		2.5%	1/1/2016
	Senior Lab Technician 1 year			

**Resignation:**

William VanHouten	Employed: 9 years	11/25/2015
	Repairman I: 9 years	